

Job Description Director of Music

The congregation of First Presbyterian Church in Orangeburg, South Carolina is seeking a Director of Music to provide Christian leadership for the entire music ministry, working directly with the Senior Minister and serving under the direction of the Personnel Committee and the Church Session. The ideal candidate will possess a minimum of a Bachelor of Music in Choral Music, Voice, Organ/Piano, Music Education, or Performance.

Principal Responsibilities

Participate in the planning and implementation of worship services with the Senior Minister, including Sunday worship services, weddings and funerals.

Oversee a comprehensive music ministry, which includes three children's choirs, a youth handbell choir, an adult choir, and an adult handbell choir, all of which rehearse weekly.

Direct the adult choir, handbell choirs, and an elementary-age children's choir. Supervise any volunteer children's choir directors.

Recruit and train volunteers to direct the children's choirs, when needed.

Serve as organist and/or pianist for all services and special events.

Choose appropriate hymns, anthems, and service music for worship services (occasionally)

Rehearse and prepare choirs for all service music.

Work with the Worship Unit to plan and coordinate upcoming worship services and special events.

Plan and implement concerts by guest musician and choral groups.

Assist with Vacation Bible School music, as needed.

Assist with the annual Christmas Pageant and other seasonal programs.

Supervise the care and maintenance of all music instruments and equipment.

Purchase all music needed for choral and handbell choirs.

Responsibly manage the music budget.

Write a monthly update for the church newsletter in regards to music ministry, programs and/or upcoming events; write front-page article for church newsletter once per year.

We are currently interested in an interim choir director/organist.