

INTERIM ORGANIST JOB DESCRIPTION

Primary Functions: Provides gathering music, offertory, prelude, postlude, accompaniment to selected hymns and any other music necessary for the weekly worship service, special liturgical services throughout the church year, and additional services as scheduled on the church calendar. The organist will also accompany the choir and handbells as well as lead the choir on selected music during choir practice and the rehearsal before the worship service

Essential Qualifications: Extensive piano and organ experience in a church environment is required.

Position Duties:

Attends choir practices and rehearsals as scheduled by the staff member and pastor.

Works cooperatively with staff member and pastor.

Maintains a file of all music.

Provides piano and/or organ music during worship and special services.

Notifies Personnel, staff member, and pastor when absence is necessary and secures a substitute.

Reports necessary maintenance needs of instruments to the staff member and moderator of Worship and Music Committee.

Communicate musical solo selections with staff member and pastor.

Leadership Qualities: All staff is expected to cooperate with and support each other as partners who seek to encourage the spiritual growth of inquirers and members in their faith journey. Leadership and service by staff shall be characterized by the Christian qualities of listening, caring, compassion, encouragement, humor, understanding, respect, and patience in order to foster a community in which people find welcoming, involvement, gratitude, forgiveness, healing, and spiritual growth.

Accountability: Accountable to the pastor and Session through the Personnel Committee

Spiritual Requirements: It is essential that the Organist/Pianist profess a commitment to Jesus Christ and the mission of this church.

Work Schedule: Normal schedule is to be present for choir practice (Wednesday's at 7:15), rehearsal (45 minutes prior to service), regular (Sunday's at 11:00) and special worship services including:

- **Funerals:** Organist/Pianist shall have first opportunity to play for funerals, planning music in cooperation with the Pastor. If unavailable to serve at the requested time, Organist/Pianist shall provide Pastor with names and contact information of musicians who may be enlisted to serve. This is professional service in addition to the regular duties of the position, and therefore a professional fee of \$150 shall be paid to the O/P or substitute at the rate set by current church policy. (See additional detail in the Funeral Policy, YPPC Manual of Operations)
- **Weddings:** Organist/Pianist shall have first opportunity to play for weddings, planning music in cooperation with the couple and the Pastor. If unavailable to serve at the requested time, Organist/Pianist shall provide the couple with names and contact information of musicians who may be enlisted to serve. This is professional service in addition to the regular duties of the position, and therefore a professional fee shall be paid to the Organist/Pianist or substitute by the couple, at a rate agreed by the musician and the couple. (See additional detail in the Wedding Policy, YPPC Manual of Operations)

Pay: \$150 per Choir Practice and \$150 per worship service (including rehearsal) to be paid on the 1st and 15th of each month.

Duration of Contract: Month to month – with one month notice given before termination of agreement by either the Organist or YPPC.